

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**REGULATION No. 515.2
STUDENTS**

STUDENT EDUCATION RECORDS

Use of Student Records in Authorized Training Programs

With the written consent of a parent, guardian, or student 18 years of age or older, individuals in specialized training programs at the university level may have access to the confidential records of students; provided the use of such records is part of a training program approved by the District and supervised by a full-time, responsible employee of the Carson City School District and permission for such use has been granted by the District administrator directly responsible for such records.

Included within this regulation are the following training plans:

1. Student Counselor Program;
2. School Psychology Interns;
3. Student Nursing Program;
4. Student Teaching Program;
5. Administrative Interns;
6. Individual research by candidates for doctoral or master's degrees when permission for such studies has been granted by the Educational Services Department.
7. Any other training program sponsored by an acceptable agency when specifically authorized by the Board of Trustees.

Access to student records by individuals in training programs within the District may be revoked at any time when there is evidence that unauthorized disclosure of confidential information has been made by a trainee.

Adopted: May 9, 1995
Revised: March 24, 2009
October 9, 2012 - Title Change
July 25, 2017